

SPORTS MEDICINE, INC.

Policy: Patient Record Storage

All records in OPT and The Body Shoppe Fitness will be kept electronically for a period of not less than 10 years.

All information will be shared with interested parties with the patient's written approval and within the laws of the State and Federal Government.

There is a charge for copying and paperwork:

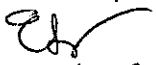
OPT's File fee \$5.00 for first 5 pages and 25 cents for each page after.

Refer to W.I.S.P. Manual for details.

We abide by Federal/State regulations for maximum amount billable for copying of patient records.

Written: 1/1990
Approved:

Reviewed/Revised: 1/1998
Signature

Reviewed/Revised: 2/19/2019
Signature: 
Date Signed 5/20/19

Reviewed/Revised:
Signature:
Date Signed