

SPORTS MEDICINE, INC.

Policy: Hourly vs Salary Personnel

All personnel at OPT and The Body Shoppe are hourly, except the owners

Overtime for PT's is with written approval of the Owners or Support Staff Administrator.

Employees working other than their regular scheduled hours, need to have written approval for Y-time or overtime

Written: 2/1998
Approved: 2/1998

Reviewed/Revised: 8/2010
Signature:

Reviewed/Revised: 2/19/2019
Signature: *EDW*
Date Signed: *2/19/19*

Reviewed/Revised:
Signature:
Date Signed: