

SPORTS MEDICINE, INC.

Policy: Denials

Denials are to be addressed daily

Procedure:

1. Upon receiving the denials, they should be dated the day they are received
2. Act upon information received i.e.: deductibles or co-insurance should be entered into system. Correct the denied information and / or rebill
3. Document information in patient's memo screen
4. Scan information into patient's chart

Written: 5/1998

Approved:

Reviewed/Revised: 8/2010

5/2011

Reviewed/Revised: 2/19/2019

Signature: *STAGLIS*

Date Signed 5/28/19

Reviewed/Revised:

Signature:

Date Signed:

Reviewed/Revised:

Signature:

Date Signed

Reviewed/Revised:

Signature:

Date Signed: