

***SPORTS MEDICINE, INC.***

**Policy: Billing Office Write-offs of Patients' accounts**

1. Manager of billing has authority to review and write off any uncollectable accounts under \$50.00.
2. Write off of patient accounts that are 2 years old are written off upon written approval of the owners.

**Written:** 4/1998

Approved:

**Reviewed/Revised:** 8/2010

5/2011

6/2015

**Reviewed/Revised:** 2/28/2019

Signature: *Joan Moore PT, OCS*

Date Signed

*5/28/19*

**Reviewed/Revised:**

Signature:

Date Signed